

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

REPRESENTATION EXPENSES FOR MEETINGS AND OTHER ACTIVITIES (EXTENSION)

Purchase Request No. 2025-01-0017
Approved Budget for the Contract: \$25,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>Representation Expenses for Meetings and Other Activities (Extension)</u> to apply the sum of <u>Fifty-Two Thousand Pesos Only #2 52,000.00</u>) inclusive of VAT, being the <u>Approved Budget for the Contract (ABC)</u>, details as follows:

Qty. Unit ITEM/S D		ITEM/S DESCRIPTION	
1	lot	Representation Expenses - Extension Coordinators / Staff Meetings and Others	

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Director, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



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REQUEST FOR QUOTATION

Date:

Office/End-User:

Extension

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TEL. N	IO./FAX N	0. :		TIN No.:	
TERMS 1. All e 2. Delh Adminidelivery 3. War (1) one 4. Price 5. Supp Certifica Procure 6. Bidd 7. Plea	and CONDIT intries must i very period v istratitive per y without val rranty shall b y year for Equi- e validity sha pliers require ate of Tax, M ement Office lers shall sub ise indicate t	TIONS be typewriti within	lowest price on the Item(s) listed below, subject to the Terms & Conditions stated below of	and submit your quotation duly sent office. MARIDEL C. ZABE Director, Procuremen	ELLA
Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Pric	ce Total Cost
CONTRACTOR OF THE	of Fund:	lot	Representation Expenses - Extension Coordinators / Staff Meetings a	Warranty: Price Validity	
it means tha	nt I cancur w/	the Terms &	ed your Genaral Conditions, We quote you on the Item(s) at prices note above. If the space of prices note above. If the space not	rovidec on the Delivery Period, Warra	
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